



Ballarpur Industries Limited

(CIN: L21010MH1945PLC010337)

Regd. Office: P.O. Ballarpur Paper Mills - 442 901, Distt. Chandrapur, Maharashtra

Email: sectdiv@bilt.com, Website: www.bilt.com

Phone: +91 07172 240200/211/215, Fax: +91 07172 240548

NOTICE

NOTICE is hereby given that the Seventy Third Annual General Meeting of the Members of Ballarpur Industries Limited will be held at 11.00 a.m. on Tuesday, the 25th September, 2018, at P.O. Ballarpur Paper Mills - 442 901, Distt. Chandrapur, Maharashtra, to transact the following business:

ORDINARY BUSINESS

- To consider and adopt:
 - the audited Standalone Financial Statements of the Company for the financial year ended 31st March, 2018 together with the Reports of the Board of Directors and Auditors thereon; and
 - the audited Consolidated Financial Statements of the Company for the financial year ended 31st March, 2018 together with the Report of the Auditors thereon.
- To appoint a Director in place of Mr. Gautam Thapar (DIN 00012289), who retires by rotation and being eligible, offers himself for re-appointment.

SPECIAL BUSINESS

- To consider and if thought fit, pass with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Section 143(8) and other applicable provisions, if any, of the Companies Act, 2013, the Board of Directors of the Company be and is hereby authorized to appoint Branch Auditors for auditing the Accounts pertaining to the various Units and / or Branch Offices of the Company, whether existing and / or to be opened / acquired in future and to fix their remuneration.

RESOLVED FURTHER THAT the acts, deeds and things already done by the Board of Directors in this regard be and are hereby confirmed, approved and ratified."

- To consider and if thought fit, pass with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to Section 148 and other applicable provisions, if any, of the Companies Act,

2013 and Companies (Audit and Auditors) Rules 2014, remuneration of Rs. 45,000 plus applicable taxes and reimbursement for out-of pocket expenses for the financial year ending 31st March, 2019, to be paid to Messrs Bahadur Murao and Company, Cost Accountants, as approved by the Board of Directors of the Company, be and is hereby ratified and confirmed."

- To consider and if thought fit, pass with or without modification(s), the following resolution as a Special Resolution:

"RESOLVED THAT pursuant Regulation 17 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and other applicable provisions, if any, of the Companies Act, 2013 (including any amendment(s), statutory modification(s) or re-enactment(s) thereof, for the time being in force), consent of the Members of the Company be and is hereby accorded for continuation of Mr. Amarjit Singh Dulat (DIN 00861917) aged seventy seven years, as an Independent Director till the expiry of his present term i.e. upto 18th December, 2019, as approved by the Members vide Ordinary Resolution passed at the 69th Annual General Meeting held on 19th December, 2014.

RESOLVED FURTHER THAT the Board of Directors of the Company be and are hereby authorized to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

By order of the Board

Akhil Mahajan

Chief General Manager &
Company Secretary

Date: 22nd May, 2018

Place: New Delhi

NOTES:

- A member entitled to attend and vote at the meeting is entitled to appoint one or more proxies to attend and vote instead of himself / herself on a poll. A proxy need not be a member of the Company. Proxies, in order to be effective must be received at the Registered Office of the Company not less than 48 hours before the commencement of meeting. A person can act as a

proxy on behalf of Members not more than 50 and such number of members holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. In case a proxy is proposed to be appointed by a member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as a proxy and such person shall not act as a proxy for any other person or shareholder.

Proxies submitted on behalf of limited companies, societies, partnership firms, trusts etc. must be supported by appropriate duly certified copy of resolution / authority as applicable, issued by the member authorising representative(s) to attend and vote at the Annual General Meeting.

2. Pursuant to Regulation 36(3) of SEBI (Listing Obligations and Disclosure requirements) Regulations, 2015, brief profile of Director proposed to be re-appointed is given in the Report on Corporate Governance.
3. Explanatory Statement as required under Section 102 of the Companies Act, 2013, in respect of Special Business is annexed hereto.
4. The Share Transfer Books and Register of Members of the Company shall remain closed from Wednesday, the 19th September, 2018 to Tuesday the 25th September, 2018 (both days inclusive).
5. **Members are requested to immediately notify the Company their change of address, mandate, bank particulars etc. To ensure prompt action, Members are requested to clearly mention their Registered Folio Number in every correspondence with the Company. In case the shares are held in dematerialised form, the above mentioned intimation is to be forwarded to the Depository Participant(s).**
6. Members are requested to produce enclosed attendance slip duly signed as per the specimen signature recorded with the Company / Depositories, for admission to the meeting hall. Members, who hold shares in dematerialised form, are requested to bring their Client-ID and DP-ID for easier identification at the meeting.
7. Members are again informed that in terms of Section 124 of the Companies Act, 2013, dividends which remain unclaimed / unencashed for a period of 7 years are to be transferred by the Company to the Investor Education and Protection Fund (IEPF) constituted by the Central Government. No claim lies against the Company for unclaimed / unencashed dividend amount, if any, upon transfer. Accordingly, all dividends declared upto January, 2011 which remained unclaimed / unencashed, have already been transferred to the IEPF.

The tentative schedule for transfer of remaining unclaimed / unencashed dividend to the IEPF in respective years is given in the Section "General Shareholders Information" forming part of the Corporate Governance Report.

In view of the above, the Members are advised to encash or claim the dividend before transfer to the IEPF. The details of unclaimed dividend is also available on the website of the Company (www.bilt.com).

In terms of Section 124(6) of Companies Act, 2013 and the Rules notified thereunder, the shares in respect of which the dividend has not been paid or claimed for a period of seven consecutive years or more, have been transferred by the Company to the IEPF.

The Company had sent individual communication to Members whose shares are liable to be transferred under the Rules at their registered address informing them of the above and for taking appropriate action.

No claim shall lie against the Company in respect of unclaimed dividend amounts and the corresponding shares transferred to IEPF, pursuant to relevant Rules.

The Shareholders may note that both the unclaimed dividend and the shares transferred to IEPF can be claimed back by them from IEPF.

It may also be noted that all subsequent corporate benefits accruing on the said shares shall also be credited to IEPF and voting rights on such shares shall also be frozen until the shares are transferred back in the name of the shareholder.

8. **The Securities and Exchange Board of India (SEBI) has amended the provisions to Regulation 40 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, to provide that except in case of transmission or transposition of securities, requests for effecting transfer of securities shall not be processed unless the securities are held in the dematerialized form with a depository {National Securities Depository Limited (NSDL) / Central Depository Services (India) Limited (CDSL)}. This measure is inter alia aimed at making transfers easy, speedier, eliminate fraud and reduce paper work. This amendment shall become effective from 5th December, 2018.**

In view of the aforesaid, Members holding shares in physical form are requested to convert their holding(s) to dematerialized form for enabling transfers.

9. Pursuant to Section 72 of the Companies Act, 2013, Members are entitled to make nomination in respect of shares held by them in physical form. Members desirous of making nominations are requested to send their requests in Form SH 13 (Nomination Form) to the Company. Members holding shares in electronic mode may contact their Depository Participant for availing this facility.

10. Consequent to the Scheme of Arrangement and Reorganization, the Company had despatched new Share Certificates (post split and buyback) and Buyback consideration in the year 2008. Members are requested to notify the Company of non receipt of the above to claim the same.
11. The route map of the venue for the Annual General Meeting from Balharshah Railway Station and Nagpur Airport is available on the website of the Company (www.bilt.com) under the Investor Relations Section and overleaf.
12. Voting through Electronic means:
 - I. In compliance with provisions of Section 108 of the Companies Act, 2013 and Companies (Management and Administration) Rules, 2014, as amended, the Company is pleased to provide Members facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by National Securities Depository Limited (NSDL).
 - II. The facility for voting through ballot paper shall be made available at the AGM venue and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper.
 - III. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.
 - IV. The remote e-voting period commences on Saturday, the 22nd September, 2018 (9:00 a.m.) and ends on Monday, the 24th September, 2018 (5:00 p.m.). During this period, Members of the Company holding shares either in physical form or in dematerialized form, as on the cut-off date of Tuesday, the 18th September, 2018, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently.
 - V. The process and manner for remote e-voting are as under:

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Log-in to NSDL e-Voting system at <https://www.evoting.nsd.com/>

Step 2: Cast your vote electronically on NSDL e-Voting system.

Details on Step 1 is mentioned below:

Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsd.com/> either on a Personal Computer or on a mobile.

1. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholders' section.
2. A new screen will open. You will have to enter your User ID, your Password and a Verification Code as shown on the screen.
3. Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsd.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
4. Your User ID details are given below:

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****.
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Your password details are given below:
 - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.

- b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password' enter the 'initial password' and the system will force you to change your password.
- c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, your 'initial password' is communicated to you on your postal address.
6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a) Click on "**Forgot User Details/ Password?**" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) "**Physical User Reset Password?**" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
8. Now, you will have to click on "Login" button.
9. After you click on the "Login" button, Home page of e-Voting will open.

Details on Step 2 is given below:

1. After successful login at Step 1, you will be able to see the Home page of e-Voting. Click on e-Voting. Then, click on Active Voting Cycles.
 2. After click on Active Voting Cycles, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.
 3. Select "EVEN" of the Company (109243) to cast your vote.
 4. Now you are ready for e-Voting as the Voting page opens.
 5. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
 6. Upon confirmation, the message "Vote cast successfully" will be displayed.
 7. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
 8. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.
- 9. General Guidelines for shareholders**
1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/ JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to pbalodia@gmail.com with a copy marked to evoting@nsdl.co.in.
 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "[Forgot User Details/Password?](#)" or "[Physical User Reset Password?](#)" option available on www.evoting.nsdl.com to reset the password.
 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for

Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990 or send a request at evoting@nsdl.co.in

- VI. The voting rights of Members shall be in proportion to the paid up equity share capital as on the cut-off date of Tuesday, the 18th September, 2018.
- VII. Any person, who acquires shares of the Company and becomes member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. Tuesday, the 18th September, 2018, may obtain the login ID and password by sending a request at evoting@nsdl.co.in
- VIII. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper.
- IX. Mr. Prashant Kumar Balodia, Practising Company Secretary (Membership No. F6047 and CP No. 6153), Partner, M/s PDS & Co., Practising Company Secretaries, has been appointed as the Scrutinizer to scrutinize the voting on ballot and remote e-voting process in a fair and transparent manner.
- X. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of Scrutinizer, by use of "Ballot Paper" for all those members who are present at the AGM but have not cast their votes by availing the remote e-voting facility.
- XI. The Scrutinizer shall after the conclusion of voting at the AGM, first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than forty eight hours of the conclusion of the AGM, a consolidated Scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
- XII. The Results declared alongwith the report of the Scrutinizer shall be placed on the website of the Company www.bilt.com and on the website of NSDL and displayed on the Notice Board of the Company at its Registered Office, Head Office and Corporate Office immediately after the declaration of results by the Chairman or a person authorized by him in writing. The results shall also be communicated to the BSE Limited and National Stock Exchange of India Limited.

EXPLANATORY STATEMENT UNDER SECTION 102 OF THE COMPANIES ACT, 2013

Item No. 3

As per Section 143(8) of the Companies Act, 2013, the accounts relating to Branch Offices of the Company can be audited by a person other than Statutory Auditors of the Company with the approval of the Members.

The Resolution under item no. 3 of this Notice is being proposed, in terms of the above mentioned Section, for seeking approval of the Members for appointment / re-appointment of Branch Auditors by the Board of Directors ("the Board"), for Auditing the Accounts pertaining to the various Units and/ or Branch Offices of the Company, whether existing and / or to be opened/ acquired in future and for fixing their remuneration.

The Board accordingly recommends the Ordinary Resolution as mentioned at item no. 3 of this Notice for your approval.

Pursuant to applicable provisions of the Companies Act, 2013, none of the Directors & Key Managerial Personnel of the Company and their relatives are concerned or interested, financially or otherwise, in the resolution, except to the extent of their shareholding, if any, in the Company.

Item No. 4

The Board, on recommendation of the Audit Committee has approved the appointment and remuneration of the Cost Auditors, M/s Bahadur Murao & Co., Cost Accountants, as the Cost Auditors for auditing the cost records being maintained by the Company for the financial year 2018 - 2019, relating to Paper being manufactured at Unit Shree Gopal.

In accordance with provisions of Section 148 of Companies Act, 2013 and Companies (Audit and Auditors) Rules 2014, the remuneration of Rs. 45,000/- (plus applicable taxes and reimbursement of out of pocket expenses) payable to the Cost Auditors is to be approved by the Members of the Company.

The Board accordingly recommends the Ordinary Resolution as mentioned at item no. 4 of this Notice for your approval.

Pursuant to applicable provisions of the Companies Act, 2013, none of the Directors & Key Managerial Personnel of the Company and their relatives are concerned or interested, financially or otherwise, in the resolution, except to the extent of their shareholding, if any, in the Company.

Item No. 5

The Securities and Exchange Board of India (SEBI) has amended Regulation 17 (effective 1st April, 2019) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 by inserting new sub regulation (1A) that no listed entity shall appoint a person or continue the directorship of any person as a non-executive director who has attained the age of seventy five years unless a special resolution is passed to that effect.

At the 69th Annual General Meeting held on 19th December, 2014, Mr. Amarjit Singh Dulat (DIN 00861917), was appointed as an Independent Director of the Company, to hold office for 5 (five) consecutive years, for a term upto 18th December 2019.

Mr. Dulat, aged 77 years is former Chief of Research and Analysis Wing (RAW). He had done his Masters in History from Punjab University, Chandigarh. He joined the Indian Police Service (Rajasthan Cadre) in 1965 and after a short stint of couple of years in the state, he was seconded to the Ministry of Home Affairs (Intelligence Bureau) in March 1969.

Mr. Dulat served in the security service for 30 years and First Secretary in the Indian Embassy in Kathmandu (1976–80). He was Head RAW in 1999–2000. On superannuation, he was re-employed as advisor on Kashmir in the Prime Ministers' Office from January 2001 to May 2004.

He was a member of the National Security Advisory Board for two years. He was inducted as a Director of the Company in the year 2006.

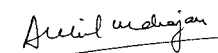
Mr. Dulat is the Chairman of Audit, Nomination and Remuneration & Stakeholders Relationship Committee of the Company and is member of Risk Management Committee of the Company. Mr. Dulat regularly and actively participates in the Board and Committee Meetings and makes valuable contributions. He was inducted as a Director of the Company

in the year 2006 and is well versed with the operations of the Company and industry in general. The Company is immensely benefitted by his knowledge and experience and his continued association with the organization shall be beneficial for the Company. The Board of Directors of the Company at its meeting held on 22nd May, 2018 has approved and recommended continuation of Mr. Dulat till the expiry of his present term i.e. upto 18th December, 2019, as approved by the members vide ordinary resolution at the 69th Annual General Meeting held on 19th December, 2014.

The Board accordingly recommends the Special Resolution as mentioned at item no. 5 of this Notice for your approval.

Pursuant to applicable provisions of the Companies Act, 2013, none of the Directors & Key Managerial Personnel of the Company and their relatives are concerned or interested, financially or otherwise, in the resolution, except to the extent of their shareholding, if any, in the Company.

By order of the Board

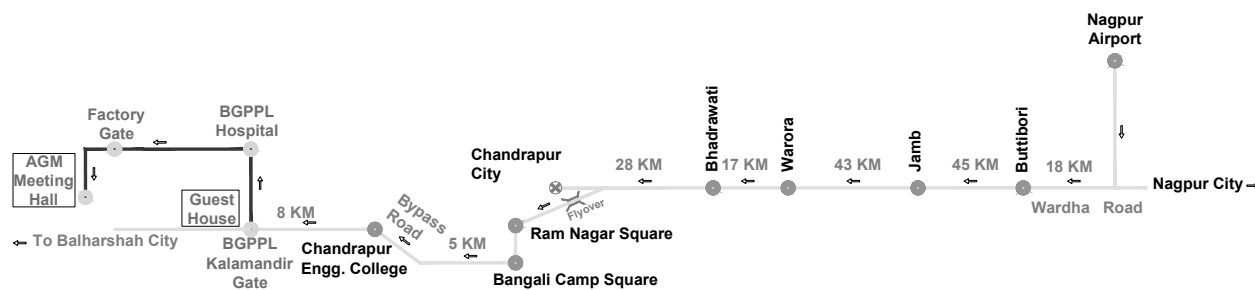


Akhil Mahajan
Chief General Manager &
Company Secretary

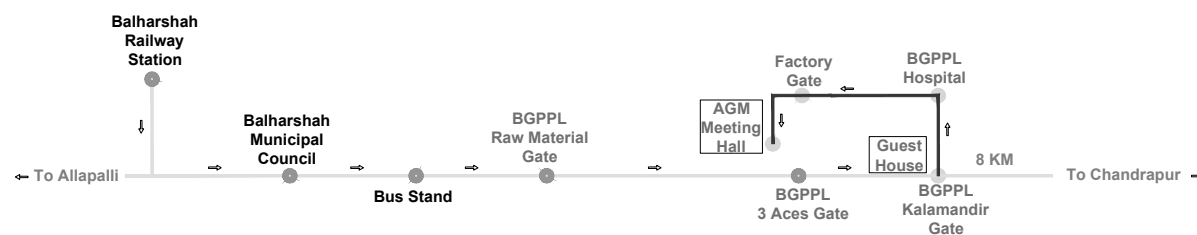
Date: 22nd May, 2018

Place: New Delhi

ROUTE MAP FOR VENUE OF ANNUAL GENERAL MEETING OF BALLARPUR INDUSTRIES LIMITED



NAGPUR AIRPORT TO MEETING HALL



BALHARSHAH RAILWAY STATION TO MEETING HALL



Ballarpur Industries Limited

Regd. Office: P.O. Ballarpur Paper Mills - 442901, Distt. Chandrapur, Maharashtra

Attendance Slip

I hereby record my presence at the Seventy Third Annual General Meeting of the Company at its Registered Office at P.O. Ballarpur Paper Mills - 442901, Distt. Chandrapur, Maharashtra at 11.00 a.m. on Tuesday, 25th September, 2018.

Member's Folio No./ DP & Client ID No.

Name of the attending Member
(in block letters)

Name of Proxy (In block letters, to be filled in if the
proxy attends instead of the member)

No. of Equity Shares held

Signature of the attending Member/Proxy

NOTES :

1. If you intend to appoint a proxy, please complete the Proxy Form below and deposit it at the Company's Registered Office, at least 48 hours before the commencement of the meeting.
2. Member/Proxy holder wishing to attend the meeting must bring the Attendance Slip to the meeting and hand it over at the entrance duly filled up and signed.



Ballarpur Industries Limited

Regd. Office: P.O. Ballarpur Paper Mills - 442901, Distt. Chandrapur, Maharashtra

Proxy Form

Name of the member(s):

Registered address:

E-mail Id:

Folio No/ Client Id:

DP ID:

I/ we, being the member(s) holding shares of the above
named company, hereby appoint:

1. Name:	2. Name:	3. Name
Address:	Address:	Address:
E-mail Id:	E-mail Id:	E-mail Id:
Signature :, or failing him/her	Signature :, or failing him/her	Signature :

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 73rd Annual General Meeting of the Company, to be held at 11.00 a.m on Tuesday, 25th September, 2018, at P.O. Ballarpur Paper Mills - 442 901, Distt. Chandrapur, Maharashtra and at any adjournment thereof in respect of such resolutions as are indicated overleaf:



Sr. No.	Resolutions
Ordinary Business	
1	Consider and adopt : a) Audited Standalone Financial Statements, Reports of the Board of Directors and Auditors b) Audited Consolidated Financial Statements and Report of the Auditors
2	Reappointment of Mr. Gautam Thapar, Director retiring by rotation
Special Business	
3	Appointment of Branch Auditors
4	Ratification of remuneration to Cost Auditor
5	Continuation of Mr. Amarjit Singh Dulat as an Independent Director

Signed this day of 2018

Please
Affix
Revenue
Stamp

.....
Signature of shareholder

.....
Signature of 1st Proxy holder

.....
Signature of 2nd Proxy holder

.....
Signature of 3rd Proxy holder

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.